

Adult Education and TANF Programs

Frequently Asked Questions (FAQs)

FREQUENTLY ASKED QUESTIONS

Thank you for your many questions to the Adult Education mailbox. Most questions can be answered by reading the Schedule Instructions or using the “HELP” button in eGrants.. Please continue to watch this page for more clarifying information as it becomes available. These FAQs were last updated on **3/4/2005**

Send your questions to Adult Education at: carlos.garza@tea.state.tx.us

The most frequently asked questions about the Adult Education grants are list below.

1. How do I know the type of Applicant Designation that my program should complete?

There are four check boxes or choices that you can select.

- A) Register as Fiscal Agent = if you have school districts, open enrollment charter schools or education service centers that pays for salaries, materials, etc directly and ask you to reimburse their school, these are payments made to district members (These members are part of your SSA and you are the fiscal agent)
- B) Apply on Own = If you receive the funds directly and you sub-contract with other organizations or you pay directly all expenses for this grant (You are applying on your own)
- C) Not Apply at All = If you are not going to apply for this grant and you do not wish to be a member of a SSA then you check this box.
- D) Apply as Member of SSA = If an organization manages the funds for your school district, charter school or ESC (you would select this box and Select the name of the Fiscal Agent who receives and maintains these funds for your Shared Service arrangement).

GS2210 - Applicant Designation and Certification								
Part 1: Designation								
#	Funding Source	Register as Fiscal Agent	Apply on Own	Not Apply at All	Apply as Member of SSA	Select a Fiscal Agent only if you selected "Apply as Member of SSA".		
						Designated Fiscal Agent Name (Entity Name)	County District # of Fiscal Agent	
1	Federal Funding for Adult Education and Family Literacy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		▼	
2	State Funding for Adult Education and Family Literacy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		▼	
3	Federal Funding for Temporary Assistance to Needy Families (TANF)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		▼	
4	State Funding for Temporary Assistance to Needy Families (TANF)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		▼	

Remember, the fiscal agent of an SSA must complete this form first before member districts can select them as their fiscal agent.

2. When do we select the service areas that we plan to include in our budget schedules?

Only those approved applicants from the 2004-2005 school year are eligible to apply for these funds. If you apply on your own or as the fiscal agent, you will need to complete page two of the ADC form.

3. Do all school districts and charter schools need to complete their applicant designation form?

No. Only school districts that are true members of a Shared Service Arrangement in which a portion of the funds are flowed-through to that school district to provide services in their area on behalf of the fiscal agent.

4. How does the fiscal agent or applicant select the service areas?

On page two of the ADC form, applicants that have selected “Register as a Fiscal Agent” or “Apply on Own” will need to type in the county district number of each service area they wish to include in their application.

GS2210 - Applicant Designation and Certification				
Part 3: County-District Service Area Associations				
#	CDN	Organization	#	CDN
1.			34.	
2.			35.	
3.			36.	
4.			37.	
5.			38.	
6.			39.	
7.			40.	

For the Temporary Assistance to Needy Families (TANF) funds, the bottom section of the second page will allow you to select the counties in which the applicant will be providing TANF services.

Part 4: County Associations for TANF			
#	County	#	County
1.	▼	12.	▼
2.	▼	13.	▼
3.	▼	14.	▼
4.	▼	15.	▼
5.	▼	16.	▼
6.	▼	17.	▼

5. Where can I find the list of school districts or counties?

The listing will be posted on the “Division for Discretionary Grants” Web page by April 1, 2005.