

SPP Indicator 13: Compliance with Secondary Transition Requirements Frequently Asked Questions

- 1. Is there a requirement that the Admission, Review, and Dismissal (ARD committee place the post secondary goal on the individualized education program (IEP) goal pages documentation?**

The ARD committee must document the post secondary goal within the IEP. Districts are encouraged to refer to the Legal Framework model document.

<http://fw.esc18.net/frameworkdisplayportlet/ESC18-FW-Category.aspx>

- 2. Which district collects data on students attending a juvenile justice alternative education program (JJAEP)?**

The enrolled student's district will collect the data for the appropriate JJAEP.

- 3. A district that serves students only through the 7th grade received notice they were to collect data for SPP Indicator 13. What should they do?**

All districts must report accurate and reliable data in the SPP 13 application even if no students met the data collection criteria.

The district collects data if a student in the district meets the data collection eligibility criteria as stated on the SPP Indicator 13 sampling procedures. The criterion is located on the TEA Special Education website at: <http://www.tea.state.tx.us/special.ed/spp/geninfo13.html>.

- 4. How does a special education director of a shared services arrangement (SSA) handle the data submission for the member districts of their SSA?**

The Special Education Director or approved staff member will be the SSA certifier for the data. There is only one certifier for each district.

- 5. Should districts designate two people per district; one to be the District Certifier and one designated as the Data Entry Agent?**

The district certifier is the person notified if TEA has questions about the data entered or data being returned. There is only one district certifier per district. A district may have multiple data entry agents. Roles are requested through the Texas Education Agency Security Environment (TEASE). Once the superintendent approves the request, TEA will approve account access.

- 6. What is meant by the statement: "document the sampling procedures" stated in the Required Sampling Procedures?**

Districts must be able to show documentation of how they determined the minimum number of student folders to be reviewed. They must also keep the alphabetized list of students indicating which selected student folders they reviewed for the data collection for audit purposes.

For additional guidance, see the SPP 13 Required Sampling Procedures at <http://ritter.tea.state.tx.us/special.ed/spp/ind11-13.html>.

7. Will districts include transfer students in their list of eligible students?

Yes, districts will include transfer students in their list of eligible students.

8. When a student transfers into a district after his/her 16th birthday, will the receiving district be out of compliance if the student's IEP did not address transition prior to the 16th birthday?

If a transfer student's IEP does not include any evidence of transition services by the first IEP to be in effect when the student turns 16, the receiving district will not be out of compliance. When completing the folder review for this student, the district will indicate "NA" under Item #2 on the SPP Checklist for Measurement of Indicator 13.

9. Will districts need to collect data on a student who has graduated and then returned to school?

The district needs to collect data on students who meet the data collection eligibility criteria. The criterion is located on the TEA Special Education website at <http://www.tea.state.tx.us/special.ed/spp/geninfo13.html>.

10. Do districts include in the folder review students who have left the district during the school year?

Districts should include students who meet the data collection criteria and who are enrolled in their district on the day the alphabetized list is generated.

11. What are the consequences to districts if they do not comply with SPP Indicator 13?

Data certified and submitted by districts through the TEASE applications for Indicators 11, 12, and 13 are considered final and the district's performance on the compliance indicators will be used by the Agency in the annual Determinations analysis. District's performance on the compliance indicators will be reflected in the district public reporting on SPP Indicators in the spring. Any issues related to the submission of inaccurate data or the non submission of data will be addressed by the Division of Program Monitoring and Interventions.

12. Do districts include private school students who receive proportionate share services in the folder review?

No.

13. What does a district do if they run out of names on the alphabetical list before they have the minimum number of students identified?

Once the last student name is selected, if the total number of students selected does not meet the minimum number required for the sample, repeat the selection process by continuing to count down the list and then return to the top of the list, skipping all students already selected. Select students until the minimum number is reached. For additional guidance, see the SPP 13 Required Sampling Procedures at <http://ritter.tea.state.tx.us/special.ed/spp/ind11-13.html>.